Course title: Policy Lab-II: Developing a Policy Paper			
Course code: PPS 140	**No. of credits:** 3	**L-T-P**: 16-15-28	**Learning hours:** 45
Pre-requisite course code and title (if any): PPS 130. Policy Lab-I: Sectoral Policy Scoping			
Department: Department of Policy & Management Studies			
Course coordinator(s): Dr. Chandan Kumar		**Course instructor(s):** Dr. Chandan Kumar, Prof. Shaleen Singhal	
Contact details: chandan.kumar@terisas.ac.in			
Course Type: Core		**Course offered in:** 2nd Semester	

Course Description

This interactive and experiential course is designed to guide students through the process of developing a comprehensive policy paper. It will equip students with the skills necessary to analyze public policy issues, conduct effective research, engage stakeholders, and articulate recommendations clearly and persuasively. Through a combination of lectures, workshops, peer reviews, and real-world applications, students will learn to craft impactful policy papers that can inform decision-making at various levels of governance.

This course is the second part of a two-part course that imparts practical knowledge of the processes of policymaking or developing a policy paper/brief. In the first part, the students learned the initial process of identifying policy-relevant research questions through the scoping of literature and other evidence, and stakeholder consultation. In this second part of this Policy Lab course, the students will work on the identified research questions to develop a policy paper.

This course is divided into four practical modules. The first module builds discussion on the scoping review and research questions and gaps identified during the first part of the Policy Lab course. In this module, students will be guided to explore and reflect upon the policy dimensions in their identified issues. The second module will focus on structuring the policy document through a writing skill workshop, the students will present their selected topics and discuss their formulation/conceptualization and finalize the structure of their policy document based on the feedback received. The third module is focused on finalizing the analysis required for discussing the selected topics and formulating actionable, measurable, and clear recommendations. The final module is dedicated to conducting a peer review workshop, where the first draft of the manuscript will be flipped among the student groups, and they will be asked to review, identify gaps including unclear phrases and recommend modifications. All these activities will be evaluated as part of the evaluation process under this course.

Course objectives
- To help students analyze and define a specific public policy issue after conducting thorough research, including literature reviews and stakeholder analysis.
- To assist students to develop critical thinking skills to evaluate evidence and identify potential policy solutions.
- To orient students to structurally organize and write a clear, concise, and persuasive policy paper.
- To provide students with a platform to enhance their skills to effectively present policy recommendations to relevant stakeholders.

Evaluation criteria:

Course grades will be based on the following criteria:
- **Minor Test 1:** Presentations based on the Structuring of Policy Paper (15%); Analysis & Recommendation (20%)
- **Minor Test 2**: Peer Review Workshop Presentation (15%)
- **Major Test:** Submission and Presentation of Policy Paper (50%)

Learning Outcomes:

Upon completion of this course, students would be able to:
1. enhance their practical skills and methodologies essential for effective policy analysis and writing (All evaluations)
2. contribute to public policy discussions and create impactful policy documents that address pressing societal issues (All evaluations)

Student responsibilities:
- At least 75% attendance will be required.
- Active classroom participation; Critical reflections during Brainstorming Sessions; Equal participation of the participants working in a group.

Course Outline prepared by: Dr. Chandan Kumar

Course reviewers
1. Dr. Sunil Pandey, Director, Circular Economy and Waste Management, The Energy and Resources Institute (TERI), New Delhi, India.
2. Dr. Prashanth N. Srinivas, Director & Health Equity Cluster Lead, Institute of Public Health, Bengaluru, India.

Additional Information

This Course outline was approved in the 60th Academic Council Meeting held on 24th December 2024 at TERI School of Advanced Studies, New Delhi.

Note: This is a brief outline of the course. Detailed Course Content is available to students through University Intranet.