

<b>Course title:</b> NGO Attachment				
<b>Course code:</b> PPS 129	<b>No. of credits:</b> 2	<b>L-T-P:</b> 0-0-120	<b>Learning hours:</b> 4 weeks	
<b>Pre-requisite course code and title (if any):</b> None				
<b>Department:</b> Policy Studies				
<b>Course coordinator(s):</b> Mr. Shri Prakash		<b>Course instructor(s):</b> Mr. Shri Prakash		
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<b>Course type:</b> Core		<b>Course offered in:</b> Summer Semester		
<b>Course description:</b>				
<p>NGO attachment is a month-long institutional affiliation of the Officers with an Organisation. Though the host-institution is suggested by the PPSD Programme based on the subject interests of the participant concerned, it is the host-institution that decides the nature of internship. Based on the previous years' experience, it has been documented that the mid-career participants were practically affiliated with the leadership teams of the NGOs. The course includes 120 contact hours. In addition, there will be on-site supports ranging from the field visits related to the academic programme. This attachment is to familiarise the students of various policies and best practices in the respective organisation in pursuit of bringing sustainability as an integral part of policy making. For these four weeks, students are expected to work with organizations of their choice on projects in their interest area to gain practical exposure.</p>				
<b>Course objectives:</b>				
The purpose of NGO Attachment is				
<ul style="list-style-type: none"> <li>▪ To familiarise the students of various policies and best practices in the credible organisations in pursuit of bringing sustainability as an integral part of policy making particularly in achieving Sustainable Development Goals.</li> <li>▪ To widen the students' perspective by providing professional exposure to real-life issues related to the technical, scientific, management, policy and/or other domains of development interventions/issues.</li> <li>▪ To enable the student to develop deeper knowledge, understanding, capabilities and attitudes in the context of the climate science, environmental resource, its management, policy implications, development issues, community engagement, holistic approach for energy, environment and sustainable development and providing them opportunity/exposure to real environmental issues.</li> <li>▪ To expand student's practical skills in conjunction with the knowledge imparted to them in the first two semesters.</li> <li>▪ To equip the students with a research mindset, which would expose them to methods and instruments for analysis of issues, perspectives and concerns related to public policy and sustainable development.</li> <li>▪ To provide an opportunity to the students to put into practice all the theoretical knowledge gained through the course work.</li> <li>▪ To independently emphasize on technical/scientific/socio-behavioural aspects of the environmental resource management/environmental problems/community-based interventions/adaptations and to develop critical and analytical thinking towards simplifying and solving such problem/issue.</li> </ul>				
<b>Course content</b>				
<b>Module</b>	<b>Topic</b>	<b>L</b>	<b>T</b>	<b>P</b>
1.	Students are required to submit the final report and to the Course Coordinator at TERI SAS, as mentioned in the timeline. The report shall be a brief about the domain and nature of the project with respect to the "sustainable development" or "development" activities, along with the student's role and responsibilities in the particular project during the NGO Attachment. The students are continuously supervised by the Course Coordinator at TERI School of Advanced Studies, and the progress is monitored accordingly.	0	0	60

**Evaluation criteria:**

The distribution of marks for the evaluation would be as per the following criteria (marks of each component is indicated in parenthesis)

Evaluation distribution:

- a. Final report – 100%

**Grading criteria**

- a. The students scoring less than or equal to 40% (or  $\leq 40\%$ ) overall marks in the evaluation would be considered unsuccessful and would be graded F (fail).  
 b. Grading of the International exposure will be done as per the table 1:

*Table 1. NGO Attachment – grading*

>90	A+
>80≤90	A
>70≤80	B+
>60≤70	B
>50≤60	C+
>45≤50	C
>40≤45	D
≤40	F

**Plagiarism**

TERI SAS has zero tolerance for plagiarism. As per UGC (Regd. no. D. L.-33004/99) dissertation/thesis or any other such documents are free of plagiarism at the time of submission by the student. Plagiarism test shall be conducted on the draft submission of the report. The plagiarism report will be shared with the students and would be assigned to external/internal supervisors to address the plagiarism concerns. The plagiarism report and its percentage would be evaluated with a plagiarism check/verify committee within the department and would be analysed in terms of similarity section if that can be treated as plagiarised such as in case of mathematical formulations/ derivations etc. Based on the finalized plagiarism percentage (of similarity) the marks would be deducted as given in Table 2. It would be responsibility of the student in consultation with course coordinator to resolve the plagiarism issue and the thesis would be deemed to be fit for submission upon written consent of external/internal supervisors to minor project coordinator.

*Table 2. Penalty imposed on the student based on plagiarism as per UGC guidelines.*

Levels of Plagiarism	Percentage of similarity	Maximum percentage marks to be deducted from final report
Level 3	> 60%	Students registration to the program stands cancelled
Level 2	> 40% ≤ 60%	Student repeats the major project next year
Level 1	> 10% ≤ 40%	The student is required to resubmit the thesis within a week
Level 0	≤ 10%	0%

**Learning outcomes:** At the end of this course, the student should be able to –

- Conceptualise research questions, objectives, methodology and conduct appropriate analysis for the assigned project work.
- Independently demonstrates/display the knowledge and capability to conduct research and contribute to large scale research and development works.
- Approach and analyse a problem holistically, and to recognize, formulate and deal with complex issues critically, independently, and innovatively.
- Integrate knowledge critically and systematically, and clearly present and discuss the findings in addition to the knowledge and arguments, which constitute the basis for the findings.
- Identify, analyse, and critically evaluate the environmental issues that must be addressed within the framework while taking account of all dimensions of sustainable development.

- Realize the ethical and moral aspects of research work while learning and applying the techniques.

**Pedagogical Approach:** As required by the topic by the student and agreed by the course coordinator.

**Course Reading Materials:**

Topic relevant books and published papers and reports. Sources can be found on but not limited to –

[www.scopus.com](http://www.scopus.com)

[www.sciencedirect.com](http://www.sciencedirect.com)

[www.springer.com](http://www.springer.com)

[www.wiley.com](http://www.wiley.com)

[www.jstor.com](http://www.jstor.com)

[www.taylorandfrancis.com](http://www.taylorandfrancis.com)

**Suggested readings:** <https://us.sagepub.com/en-us/nam/evaluating-development-programmes-and-projects/book227491>

**Additional Information:**

1. Only students meeting the CGPA criteria of 5.5, for second semester, as defined in Students Handbook will be allowed to take up NGO Attachment course, failing which under no circumstance the student would be allowed to carry out NGO Attachment. It can only be allowed in exceptional circumstances duly approved by the competent authority, where the student must have secured SGPA of 5.5 in the second semester.
2. The students who need to repeat the project activities under NGO attachment due to exceptional circumstances with due approval by the competent authority, would be allowed to carry out the NGO Attachment activities only in the semester meant for the NGO Attachment. Student should ascertain that the work carried out while repeating the NGO Attachment should either be an extension of the research done in the previous NGO Attachment or should be entirely a different topic for research project.

**Student responsibilities:**

- Follow the issued instructions and guidelines of the NGO Attachment in entirety.
- Regular updating of the progress of work to the course coordinator.
- Timely submission of all required documents via email.

**Prepared by**

Mr. Shri Prakash