Course title: Minor Project				
Course code: MPD 108	**No. of credits:** 2	**L-T-P:** 0-0-240	**Learning hours:**	
Pre-requisite course code and title (if any):				
Department: Department of Policy and Management Studies				
Course coordinator(s): Dr L.N. Venkataraman			**Course instructor(s):** Dr L.N. Venkataraman	
Contact details: venkataraman.ln@terisas.ac.in				
Course type: Core			**Course offered in:** Summer Break	

Course description:

The minor project is a 2-credit summer project (6 weeks), designed for MA SDP students and is positioned at the end of the first year of studies. Students are expected to submit a Report and present his/her work in the university before a committee which will evaluate the work based on the minor project guidelines

Course objectives:

The purpose of minor project is

- To widen the student's perspective by applying fundamental knowledge and skill sets and to provide an exposure to problem solving for an environmental concern/problem.
- To construct, build, execute and innovate unified systems that include stakeholders, skills, knowledge, resources taking account of socio-economic and environmental perspectives.
- Appreciate the need and continue to develop aptitude and expertise to incorporate understanding of climate, environment, and resource management issues.

Course content

Module	Topic	L	T	P
1.	The student will carry out the minor project dissertation in an organization. The student will choose a topic based on mutual interests, the student's research aspirations and affiliated organization's goals. The student will continuously be supervised by the assigned mentor/supervisor in the affiliated organization.	0	0	240

1.Evaluation criteria:

An evaluation committee will be formed to assess the minor project. The distribution of marks for the evaluation would be as per the following criteria (marks of each component is indicated in parenthesis)

1.1 Evaluation distribution

1. Meeting timeline (10 %) (Consisting of:
   a. Joining report
   b. Two progress reports
   c. Feedback form
   d. Final Report
2. Minor project report (20%)
3. Minor project presentation (30%)
4. Question & answers/viva voce (30%)
5. Response/feedback from the host organization/supervisor (10%)

2.Plagiarism

Plagiarism is unacceptable and the institute has a very strict policy to deal with it. If a student engages in plagiarism, it could attract serious penal actions. All reported cases of plagiarism would be dealt as per the process mandated by Departmental Academic Integrity Panel (DAIP) and Institutional Academic Integrity Panel (IAIP).

3. Non-adherence to timelines

1. Reports must be uploaded on the portal as per the date mentioned in timeline.
2. Monthly progress report: No monthly progress report will be accepted until its is complete and signed/approved by mentor/supervisor.
3. Submission of draft and final report for evaluation: The softcopy for draft and final report must be uploaded as per the timeline. Report that is submitted after the mentioned date will not be considered for evaluation and "0" marks will be awarded for the same. Further, the regulations of the TERI-SAS apply as laid down in the student handbook (available at the TERI School of Advanced Studies web page).
4. Minor Project Report: The Minor project is completed after the plagiarism free report is submitted as mentioned in the guidelines. Any non-compliance regarding certificate, formatting instructions as suggested for different sections of the report and any other requirement as mentioned in the guidelines will be considered incomplete and would lead to non-submission of the dissertation/thesis. Thus, students are advised to follow all the guidelines of Minor project.

4.Learning outcomes: At the end of this course, the student should be able to –

- To appreciate the impact of sustainable solutions in a societal and environmental framework and to express the knowledge of and need for sustainable development.
- To understand ethical principles and commitment to professional ethics and responsibilities.
- Work effectively as an individual, and team member in multidisciplinary settings.
- Communicate effectively on complex environmental problems/concerns with community and society at large, to comprehend and transcribe effective results resulting into reports and documentation.
- Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of climate change, environmental resource management and meet the societal needs and demand in sustainable manner.

5.Pedagogical Approach: Minor project is hands-on internship at the host institution. Specific pedagogy will be as per the requirements of the Dissertation thematic and research questions pursued therein.

6.Course Reading Materials:
1. Topic relevant books and published papers and reports. Sources can be found on but not limited to –
   www.scopus.com
   www.sciencedirect.com
   www.springer.com
   www.wiley.com
   www.jstor.com
   www.taylorandfrancis.com

Additional Information:

1. A Minor project guideline indicating timeline of different activities and other details will be issued by the department before the start of the semester.
2. If students are doing a combined project, they are required to seek approval from the Minor project coordinator by writing a justification for the joint/combined work. Only if the approval is given by the minor project coordinator the student will be allowed for joint work. However, the students are required to upload separate progress reports and other documents on their portal. The individual reports should not be verbatim copy of each other.
3. Feedback form – Follow-up with the respective mentor/supervisor is to be done by the student and any delay due to technical reasons should be informed before final submission with a copy to external supervisor. It is solely the responsibility of the student to get the feedback submitted by external before the deadline.
4. Plagiarism report would be shared with the mentor/supervisor and the students

Mentor/Supervisor:

1. Each student has one mentor/supervisor from her/his host organization. Mentor/supervisor is to be identified by the host organization. Guest/visiting faculty can act as mentor/supervisor, if mutually agreed upon it.

Student responsibilities:

- Following the issued instructions and guidelines of the minor project in entirety. Regular updating the progress of work to the mentor/supervisor.
- Timely submission of all required documents through portal.