

RESEARCH ADVISORY COMMITTEE

(Ref: BoM resolution TS/BM/32.9.1 dated 06 June 2019)

1. A “Research Advisory Committee” at TERI School of Advanced Studies is being constituted to render advice to the Board of Management for future growth on research related issues. The Committee will provide advice on Academic Research, Sponsored Research, Consultancy, Training etc. The scope of the activities envisaged for the Committee include,

- a) To help set up a research agenda for the university
- b) To guide faculty and research staff on funding opportunities
- c) To facilitate the development of industry-academia research collaborations
- d) To guide the University in development of research infrastructure
- e) To promote the University’s research capabilities and outputs
- f) To advice on best practices vis-a-vis research policies and procedures

2. Composition: The composition of the committee will be as follows:

- a) Vice Chancellor - Chairperson
- b) Dean (Research & Relationships)
- c) Dean(Academic)
- d) All Heads of Department/Centre or their nominees
- e) External experts from diverse fields nominated by Chairperson (at least three)
- f) Registrar - Secretary

All external experts/nominated members would have a term of 2 years which is renewable for a maximum of two terms more. The RAC will meet at least once in a year.

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**POLICY ON ESTABLISHING AND OPERATIONALISING RESEARCH CENTRES
AT TERI SAS**

(Ref: BoM resolution TS/BM/32.10.1 dated 06 June 2019)

1.0 Purpose. A guiding framework for establishing cross-cutting research centres and for the development of sponsored research activities in the University.

2.0 Scope. For this policy, ‘research¹/ projects²’, includes all research activities undertaken by TERI School of Advanced Studies (TERI SAS) staff. Research undertaken by students/ scholars leading to an academic degree will be governed by academic rules and guidelines of TERI SAS and is out of the purview of this policy.

3.0 Governance of Research Centres. All Research activities of the University are coordinated and facilitated by the Dean (Research and Relationships). However, each Research Centre will have a Centre Head with a term of five years that will be renewable subject to performance. A Steering/Advisory Committee for the Research Centre may be established depending on the conditions of support and need of the Centre.

4.0 Research Advisory Committee. The “Research Advisory Committee” at TERI School of Advanced Studies will not only provide guidance on the research activities/opportunities of/for the University but would also review a selection of projects in each meeting to provide guidance on outreach activities.

5.0 Research Centres. A proposal for establishment of any Research Centre shall be submitted to the Dean (Research & Relationships) with a clear business development strategy and plan. The Dean would constitute a Committee by inviting at least two relevant Professors/Associate Professors from across Departments for reviewing the Proposal. The approved proposal would be endorsed by the Vice Chancellor and submitted to the Board of Management for ratification. Approved Research Centres will be notified by the Registrar.

6.0 Administration of Centres :-

(a) The Head of the centre will be appointed by the VC for a period of five years either from within the faculty or outside. The term of the incumbent Head would be renewable subject to performance.

(b) The Research Centre would be staffed by fixed term employees on a renewable contract with the specific mandate of contributing to the evolution of the centre as a net revenue generating entity.

(c) Faculty of the University may be attached as a researcher in more than one Research Centre or may be associated with one or more of the projects in a Research Centre. Regular association with a Research Centre, even on a part-time basis, would imply applicability of responsibilities of a Centre Researcher.

(d) The equivalence of research staff with faculty members would be as follows: -

Research Staff Designation	Remuneration as per UGC levels approved for
Research Associate	Lecturer
Associate Fellow	Assistant Professor
Fellow	Associate Professor
Senior Fellow	Professor

Their salaries would be fixed in a manner consistent with the levels in which they are being absorbed.

(e) Selection committees will be as per UGC norms for equivalent faculty positions. (Ref : amendment vide BoM resolution TS/BM/33.8.1. dated 16 Sep 2019.)

(f) The staff of the Research Centres can hold concurrent affiliation in department and centre(s) if found eligible, in an appropriate category following due process.

(g) Research Centres will be required to maintain a list of assets held by it for annual audit by University Administration.

(h) The Centres will be required to present their annual activity report to the Research Advisory Committee for review and discussion.

7.0 Heads of Departments/Centres shall collaborate with the following committees constituted by the Vice Chancellor for strengthening the Research process in the University.

a) Research Ethics Committee: To look at all ethical aspects of research including ethical clearance, wherever required.

b) Institutional Bio Safety Committee (IBSC): To look at bio safety related matters and clearances given by the committee.

c) Academic Department/Centre research committee: On matter related to development and implementation of research plans and extension activities of the Academic Department/Centre.

d) Innovation and Entrepreneurship Incubation Cell.

e) Institutional Academic Integrity Panel.

f) IP and Technology Transfer Cell

8.0 Procedure for Project management. Project Monitoring Cell, functioning under the Dean (Research and Relationships) shall be the repository of all proposals/projects in the University, including those of the Centres, and shall facilitate initiation, implementation, closure and archiving of projects.

¹Research include: Basic/theoretical/applied/experimental development/problem-oriented/ new knowledge development related research

²Projects connected to any of the above research activities

AMMENDMENTS**EXTRACTS OF MINUTES OF THE THIRTY-THIRD MEETING OF THE BOARD OF MANAGEMENT HELD ON 16 SEPTEMBER 2019 AT 14:00 HRS AT THE CONFERENCE ROOM**

ITEM NO.8. To cause amendment to resolution passed at 32nd BoM. The Registrar intimated that the Chancellor while perusing the resolution passed by the BoM vide TS/BM/32.10.1. regarding approval of policy on Establishing and Operationalising Research Centres at TERI SAS has appreciated that efforts are being put in to promote research in TERI SAS. With respect to the recruitment of research personnel, the Chancellor has advised that, since research personnel are likely to be provided the same status, salary and perks as faculty, their selection procedure should be similar to that of faculty selection. Accordingly, the following amendments are placed before the Board for perusal and approval. The Board reviewed the amendment.

TS/BM/33.8.1. The Board resolved to approve that the contents at Para 6.0 (e) at Enclosure 8 of BoM resolution TS/ BM/32/10.1 dated 06 June 2019 shall be replaced with ‘selection committees will be as per UGC norms for equivalent faculty positions’

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