



10, Institutional Area, Vasant Kunj,  
New Delhi 110 070

**MINUTES OF THE THIRTY NINTH MEETING OF THE BOARD OF  
MANAGEMENT**

The Thirty-ninth meeting of the Board of Management was held on 14<sup>th</sup> August, 2021 at 10:30 hours online on Microsoft team platform. The following were present:-

**PRESENT:**

**Members**

Professor Eklabya Sharma, Chairperson  
Professor Manipadma Datta  
Dr V P Singh  
Dr Nimmi Singh  
Dr Sachin Chaturvedi  
Professor George John  
Dr Bhim Singh  
Professor Arun Kansal  
Professor Shaleen Singhal  
Professor Ramakrishnan Sitaraman  
Mr Kamal Sharma, Secretary

**Special Invitees**

Dr Vibha Dhawan  
Dr Manish Shrivastava  
Dr Fawzia Tarannum  
Mr Dhanraj Singh  
Ms. Pooja Chaudhary

Leave of absence: Professor E Somanathan and Mr RR Rashmi could not join the meeting.

**Item No. 1: To confirm the minutes of the Thirty Eighth meeting of the Board of Management held on 29 December 2020.**

It was informed that the minutes of the Thirty Eighth meeting of the Board of Management held on 29<sup>th</sup> December, 2020 were circulated to the members of the Board and no comments had been received on the same.

**TS/BM/39.1.1.** The Board resolved that the minutes of the 38<sup>th</sup> meeting of the Board of Management held on 29<sup>th</sup> December, 2020 be confirmed.

**Item No. 2: To consider and approve Policy on Research Promotion**

The Registrar requested Prof. Shaleen Singhal, Dean (Research & Relationships) to present the policy.

Prof. Shaleen Singhal informed that the Vice Chancellor has set up a Committee to look into the institution research facilities and come up with a policy for promotion of research at the TERI SAS and an Action Plan for its adoption and

**TS/BM/39.4.1** The Board resolved to approve the IT Policy of TERI SAS after taking into consideration the suggestions put forth by the members and as placed in **Enclosure 3**.

**Item No. 5: To consider and approve the formation of the Institutional Ethics Committee**

The Registrar requested Prof. Shaleen Singhal to inform the Board Members about the matter.

Prof. Shaleen Singhal informed that the Institutional Ethics Committee was constituted on 7<sup>th</sup> July, 2021 vide Notification No.46 of 2020-21 to address ethical issues relating to research and consultancy engagements as placed in **Enclosure 4**. He further stated that detailed note along with Terms of Reference of the Committee will be formulated and approval of the Board members will be sought but in the meantime he requested the Board members to approve the formation of the Institutional Ethics Committee.

**TS/BM/39.5.1** The Board resolved to approve the formation of the Institutional Ethics Committee as placed in **Enclosure 4**.

**Item No.6: To record approval by circulation of BoM for opening FCRA account:** Presently, TERI SAS is having its FCRA bank account with HDFC Bank Limited, Surya Kiran Building, New Delhi - 110001. As per the Foreign Contribution (Regulation) Amendment Act, 2020, the FCRA registered associations have to open a mandatory FCRA bank account only with the State Bank of India, New Delhi Main Branch, 11, Sansad Marg, New Delhi - 110001. Hence approval by circulation was sought from Board members on 21 June 2021 on the resolution to be submitted to the State Bank of India for opening of the FCRA Account. On receipt of signed documents from the Board members, it was submitted to the State Bank of India and FCRA account has been opened. Dr Ramakrishnan suggested that the Vice Chancellor's name should be there as one of the signing authorities for operation of the FCRA account. Prof. Eklabya Sharma informed that since he was not in station at the time of opening the account and hence the account was opened without including his name but now since he has joined back, his name be included for operation and maintenance of the FCRA account.

The Board noted the matter.

**Item No 7: To consider and approve audited statement of accounts of the financial year 2019-20**

Mr Dhanraj Singh, Project Management and Deputy Finance Officer, informed that the audited accounts for the financial year 2019-20 are attached as **Enclosure 5**. The Board is requested to approve the financial accounts for the period 2019-20.

team members of NAAC Accreditation team. Before submission Prof. Eklabya Sharma will go through it for any gaps.

The Board noted the matter.

**Item No. 9: Any other item with the permission of the Chair.**

- (h) **Working of TERI SAS:** The Registrar informed the Board that presently the TERI School of Advanced Studies is following 5-days a week for both teaching and non-teaching staff. However, keeping in view, the UGC guidelines and meeting with the credit alignment, it is suggested to observe a 6 days teaching week with effect from the new academic session commencing 31 August 2021. He also informed that this has already been informed to the Academic Council in its last meeting. He requested the Board for its approval so that necessary amendments be done in the Compendium of Rules.

**TS/BM/39.9(i).1** The Board resolved to approve amendment to the Compendium of Rules by adopting the 6-days a week of teaching for its teaching and non-teaching staff.

- (ii) **Member of Finance Committee:** The Registrar informed the Board that consequent to Dr Vishnu Konoorayar leaving the TERI School of Advanced Studies, the position of a Board member in the Finance Committee of TERI SAS has fallen vacant. Prof. Eklabya Sharma has nominated Prof Manipadma Datta as a Board member of Finance Committee of TERI SAS and requested the Board's approval.

**TS/BM/39.9(ii).1** The Board resolved to approve the name of Prof. Manipadma Datta to be a Board member in the Finance Committee of TERI SAS.

- (iii) **Terms of Reference:** Registrar informed that Terms of Reference of Institutional Ethics Committee has to be expanded and not limited to research as placed in **Enclosure 8** and requested the Board's approval. Dr Ramakrishnan suggested that the terms of reference should also include granting official approval for any proposal.

**TS/BM/39.9(iii).1** The Board resolved to approve the amended Terms of Reference of the Institutional Ethics Committee after incorporating the suggestion of the members.

There being no other points the meeting concluded at 1250 hours.

Sd/-  
Kamal Sharma  
Registrar (Acting)



10, Institutional Area, Vasant Kunj, New Delhi - 110 070  
Phone: 26122222

NOTIFICATION  
No.46 of 2020-21

Ref.: NOT/R35

7 July 2021

**Sub: Institutional Ethics Committee**

The composition of the Institutional Ethics Committee with effect from 7 July 2021 will be as follows:-

Prof. Shaleen Singhal	Convenor
Prof Manipadma Datta	
Prof. Arun Kansal	
Dr Shashi Bhushan Tripathi	
Dr Kamna Sachdeva	
Dr Vinay S P Sinha	
Dr Sukanya Das	
Dr Vidhi M Chadda	

The above Committee shall focus on and address ethical issues relating to research and consultancy engagements. The Committee is requested to submit its report to the Vice Chancellor by 26 July 2021 so that it could be placed in the next Board of Management meeting.

This is issued with the approval of the competent authority.

Kamal Sharma  
Registrar (Officiating)

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**Enclosure 8**

**Title: Formation of Institutional Ethics Committee**

TERI SAS through an Office Order No.46 of 2020-21 dated 7 July 2021, the VC has established the Institutional Ethics Committee with the following composition and ToR.

- Dean (Research)
- Chairperson of DRC of all Dept and Centres or their nominee
- A non-member Secretary to be provided by the Registrar for keeping Minutes.

This is to propose expanding the ToR to the following:

1. Initial review of research proposals.
2. Deciding the status of a research proposal in accordance with the SOPs laid out by the university.
3. Periodic appraisal of the progress of approved research proposals for ensuring ethical conduct of research.
4. Determining the efficacy of the research methods on scientific measures.
5. Examining the ethical implications of the proposed research.

Term of every member shall be two years.

It shall report to the VC. At the end of every academic year, it shall submit an Annual Report to VC's office.

Members shall decide a convenor among themselves and Minute it accordingly.