



## **TENTH MEETING OF THE PLANNING & MONITORING BOARD**

**December 16, 2019 at 2.00 p.m. at the Conference Room, TERI SAS, New Delhi**

The meeting of the Planning and Monitoring Board was held at 2.00 p.m. on December 16, 2019 at the Conference Room.

The following attended the meeting:

Prof. Manipadma Datta	Chairperson
Prof. M N Murthy	
Dr Lakshmi Raghupathy	
Dr Arun Kansal	
Dr Smriti Das	
Dr Shashi Bhushan Tripathi	
Dr Anu Rani Sharma	
Dr Shaleen Singhal	

### **On Invitation**

Dr Fawzia Tarannum  
Dr Manish Shrivastava  
Mr Dhanraj Singh  
Mr Kamal Sharma  
Mr Sandeep Arora  
Mr Shyam Dogra

Capt. Pradeep Kr Padhy (Retd.)	Secretary
--------------------------------	-----------

Dr Vishnu Konoorayar, Dr Sapna A Narula, Prof. Vir Singh could not join the meeting.

Dr Manipadma Datta welcomed the members to the tenth Planning and Monitoring Board meeting.

**Item No.1: To confirm the minutes of the 9<sup>th</sup> meeting of Planning and Monitoring Board.**  
The minutes of the 9<sup>th</sup> meeting of the PMB, held on 24 Dec 2018, were circulated to the members. No comments have been received so far. He submitted that the Board might, therefore, consider confirming the minutes, as circulated.

The PMB noted and confirmed the minutes of the Ninth Meeting.

**Item No 2. To review fee structure of the Programmes/Courses.** Mr Dhanraj Singh, Dy FO presented the existing fee structure of courses of TERI SAS. He informed that the fees had been increased by the Fee Committee by about 10% for AY 2018-20 keeping in view the increase in manpower costs due to implementation of 7<sup>th</sup> pay commission. The PMB reviewed the existing fee structure. The Chair stated that the price sensitivity of TERI SAS programmes was high when compared to other peer organisations and clarified that reduction in fee might not fetch good numbers of students, while upward revision might affect the intake. The Dy fin Officer explained that fee component catered to 50% of the University expenses and about 10% increase in fee was inevitable due to increase in human resource charges and the maintenance and repair of the infrastructure. He further clarified that this was the first time the issue of revision of fee was tabled at the Planning and Monitoring Board and historically, the fee had been revised in alternate years and it had been revised thrice in the last six years by the Fee Committee. The Chair mentioned that the general inflation should be incorporated in the fee and revision in salary due to implementation of 7<sup>th</sup> Pay Commission was required to be recovered from fee. He suggested that further increase in tuition fee should be discussed with the department/programme Heads. He stated that where the programme strength was less, fee insensitivity was likely to be more and therefore Department/programme specific fee revision is the way ahead. Dr Murthy stated that the University could cross subsidize the fee across the programmes to help the programmes in which admissions are less. The Chair suggested that introduction of a onetime fee/development fee could be considered for all the programmes. Mr Sandeep Arora suggested that the hostel fees might be increased, and field trip charges should not be part of the fee. Dr Singhal seconded the proposal to enhance the hostel fee. The Chair suggested that while the University could consider the enhancement of seat rate (in view of Vasant Kunj rates) in hostel, there should not be any increase to the food cost and informed that efforts were being made to collaborate with the local guest house to cater to the growing demand for hostel seats.

Dr Arun Kansal opined that there could be different fee structure for different type of PhD students (full time, part time and GATE/JFR etc). He suggested that the one-time fee charges could be staggered across the semesters to ease the burden on students in the first semester.

The Registrar informed that as per the extant rules of UGC, the fee structure was required to be published in the website before expiry of sixty days prior to the commencement of admission to any of the programmes of study.

**TS/PMB/10.2.1** The Board resolved to recommend the following: -

- (a) The present fee structure placed at Enclosure 1 to hold good till revision.
- (b) Department wise recommendations on fee revision be obtained and collated by Finance section.
- (c) Fee Committee to be convened at an early date to review the Fee structure of Programmes and Hostel.

**ITEM NO. 3 To discuss and rationalize number of seats including seats to be earmarked for statutory requirements in the approved academic Programmes.** Convener, Admission Committee, Dr Manish K Shrivastava briefed the members about the number of seats being offered by the University and suggested a process for reviewing the same. The Registrar suggested that the PMB being the planning and monitoring body might consider reviewing such proposals in future based on statutory (UGC/AICTE) norms. The PMB examined the proposal, programme wise and suggested that since the seats were already on offer on the concurrence of competent authority, hence the same strength could be continued but suggested that Departments might review the numbers as per current requirements. Dr Shrivastava briefed the members that as per Govt rules, institutions receiving Government grant were mandated to follow certain norms wrt earmarking of seats and stated that since TERI SAS was a Deemed University not receiving any Govt grant, might consider earmarking certain no of seats for affirmative action. After detailed discussions, it was suggested that the University might endeavour to offer up to 5% of total no of seats for affirmative action and modalities for implementation of the same could be worked out by the Admission Committee.

**TS/PMB/10.3.1 The PMB resolved to recommend the following: -**

- (a) To continue with the number of Seats for each Programme as in practice as per Enclosure 2.
- (b) Review of the no of seats by Departments in consultation with Finance section.
- (c) To earmark up to 5% of seats for affirmative action and work out modalities for the same.

**ITEM NO. 4: To discuss a roadmap for short term training Programmes and MDP activities**

Dr Fawzia Tarannum shared the strategy and roadmap for short term training programmes and MDP activities for the University with the members. She informed that the MDP Committee members have agreed on ;-

- (a) Creating an MDP calendar for the entire year to be put up on the website in advance with tentative dates.
- (b) Putting a separate list of training programmes, capacity building activities etc. on the website.
- (c) Approaching corporate and funding organisations to support the MDPs and sponsor candidates for the same.

Dr Arun Kansal suggested that the Committee should indicate a minimum threshold size for each MDP programme. Dr Tarannum informed that plan to build a database of corporate and other organisations who could be the potential audience for the MDPs had been envisaged. Mr Dhanraj stated that due support would be provided to Ms. Gauri in identifying corporates who could be approached for funding MDPs on environment compliance. Dr Fawzia stated that the IT team would be requested to

provide support in creating the webpage and the outreach for these programmes. She further stated that the Committee intended to engage with the MDP/training participants throughout the year, keeping them informed about ongoing activities and upcoming events through mail.

The PMB noted the matter

**Item No. 5: Creation of additional laboratory space for Department of Biotechnology.** Mr Sandeep Arora informed that Department of Biotechnology had been requesting of additional laboratory space for the last two years. He stated that an area measuring about 68 sq m had been identified for augmenting a temporary structure. Dr Tripathi presented a plan of DBT for utilising the area. Dean (Research & Relationship) informed that many departments had been struggling to find space and were under impression that there was no additional space available in the university and since an area had been identified, it would be appropriate to allocate the space on the basis of merit as there are requests from DNR and other Departments for additional space. He also suggested that the space could be used for the long-standing requirement of central instrumentation laboratory. Dr Raghupathy informed that if the University decided to go for central instrumentation laboratory, few corporates could be approached for providing free instruments or at a discounted rate. Members recommended that the requirement of all the departments be obtained

**TS/PMB/10.5.1** The PMB resolved to recommend that details wrt requirement for space from all departments be obtained.

There being no other points the meeting ended at 4:30 PM.

Sd/  
Capt Pradeep Kumar Padhy (retd.)  
Registrar

**Enclosures: –**

1. Fee Structure
2. Programme wise Seats

**Distribution: -**

Electronic Copy:

1. Vice Chancellor, TERI School of Advanced Studies
2. All members of the PMB
3. Website

Printed Copy:

5. Registrar, TERI School of Advanced Studies

**Enclosure 1**

(Refer to TS/PMB/10.2.1(a))

**FEE STRUCTURE**

**Fees chargeable from Indian students**

**Doctoral programmes (Ph D)**

*Fee chargeable from the students (non-sponsored)*

A. One-time payment (in Rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

B. Semester-wise fees (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges)

Tuition fees	15000
Other charges	8000
<b>Total – B</b>	<b>23000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 43,000/-**

\* Each student will be covered under an accident insurance policy for Rs 2 lakh

Note: Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

**M Sc (Economics)**

A. One-time payment (in Rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

B. Semester-wise fees (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	65780
Other charges	13220
Field visit	10000**

<b>Total – B</b>	<b>89000</b>
------------------	--------------

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 1,09,000/-**

Total fee payable in the second semester – **Rs. 89,000/-**

Total fees payable in subsequent semesters - **Rs. 79,000/-**

\* Each student will be covered under an accident insurance policy for Rs 2 lakh

\*\* Field visit charges of Rs. 10,000/- not applicable in 3 & 4 semesters

Note: Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

**M Sc (Climate Science and Policy) (Environmental Studies and Resource Management) (Geoinformatics), (Plant Biotechnology), (Water Science & Governance), M Tech (Renewable Energy Engineering and Management), (Urban Development Management) and (Water Resources Engineering & Management) programmes**

A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, Lab fees, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	69575
Other charges	25425
Field visit	10000**
<b>Total – B</b>	<b>1,05,000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 125,000/-**

Total fee payable in the second semester – **Rs. 105,000/-**

Total fees payable in subsequent semesters - **Rs. 95,000/-**

\* Each student will be covered under an accident insurance policy for Rs 2 lakh

\*\* Field visit charges of Rs. 10,000/- not applicable in 3 & 4 semesters

Note: Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

### M B A (Infrastructure)

A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee, Project fee, student activity fund)

<b>Total – A</b>	<b>25000</b>
------------------	--------------

B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	231438
Other charges	13562
Field visit	10000**
<b>Total – B</b>	<b>255000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 2,90,000/-**

Total fee payable in the second semester – **Rs.2,55,000/-**

Total fees payable in subsequent semesters - **Rs.2,45,000/-**

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

\*\* Field visit charges of Rs. 10,000/- not applicable in 3 & 4 semesters

Note: Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

### M B A (Business Sustainability)

A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee, Project fee, student activity fund)

<b>Total – A</b>	<b>25000</b>
------------------	--------------

B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	231438
Other charges	13562
Field visit	10000**
<b>Total – B</b>	<b>255000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 2,90,000/-**

Total fee payable in the second semester – **Rs.2,55,000/-**

Total fees payable in subsequent semesters - **Rs.2,45,000/-**

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

\*\* Field visit charges of Rs. 10,000/- not applicable in 3 & 4 semesters

Note: Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

**MA (Sustainable Development Practice)**

A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee, Project fee, student activity fund)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	50600
Other charges	12400
Field visit	10000**
<b>Total – B</b>	<b>73000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission **Rs 93,000/-**

Total fee payable in the second semesters **Rs. 78,000/-**

Total fee payable in the third semesters **Rs. 78,000/-**

Total fees payable in fourth semesters **Rs. 63,000/-**

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

\*\* Field visit charges of Rs 10,000/- in Semester I, and Rs. 15,000 in each of Semester II and Semester III.

Note: Tuition fee for sponsored candidates will be 1.5 times that for non-sponsored candidates.



## MA (Public Policy and Sustainable Development)

### A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee, Project fee, student activity fund)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

### B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	50600
Other charges	12400
Field Visit	10000**
<b>Total – B</b>	<b>73000</b>

### C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission	<b>Rs 93,000/-</b>
Total fee payable in the second semesters	<b>Rs. 83,000/-</b>
Total fees payable in third & fourth semesters	<b>Rs. 63,000/-</b>

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

\*\* Field visit charges of Rs 10,000/- is twice in second semester and not applicable in 3 & 4 semester

Note: Tuition fee for sponsored candidates will be 1.5 times that for non-sponsored candidates.

## LLM programme with specialization in Environment and Natural Resources Law and Infrastructure and Business Law

### A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee, Project fee, student activity fund)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

### B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training\*\*)

Tuition fees	50600
Other charges	12400

Field visit	10000 **
<b>Total – B</b>	<b>73000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission **Rs 93,000/-**

Total fee payable in the second semester – **Rs. 63,000/-**

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

\*\* Not applicable in 2 semester

Note: Tuition fee for sponsored candidates will be 1.5 times that for non-sponsored candidates.

### Diploma Water Science & Governance

A. One-time payment (in rupees)

(includes admission fee, grade card, provisional certificate, student welfare fund, alumni fee, identity card, modernization fees, dissertation/thesis fee)

<b>Total – A</b>	<b>10000</b>
------------------	--------------

B. Semester-wise fee (in rupees)

Other charges (includes registration/ enrolment, examination fee, internet and computer, accident insurance, social charges, development charges, field training)

Tuition fees	69575
Other charges	25425
Field visit	10000
<b>Total – B</b>	<b>105000</b>

C. Deposits (refundable) (in rupees)

Institute deposit	5000
Library deposit	5000
<b>Total – C</b>	<b>10000</b>

Total fee payable at the time of admission – **Rs 125,000/-**

Total fee payable in the second semester – **Rs. 105,000/-**

\* Each student will be covered under an accident insurance policy for Rs. 2 lakh

Note: Tuition fee for sponsored candidates will be 1.5 times that for non-sponsored candidates.

### **Advanced PG Diploma in Renewable Energy (through distance learning)**

The fee for the entire two year programme is Rs. 88,000  
Rs. 44,000 has to be paid at the time of registration/admission  
Remaining Rs. 44,000 has to be paid within a year from registration

### **PG Diploma in Renewable Energy (through distance learning)**

The fee for the entire one year programme is Rs. 44,000 to be paid at the time of registration/admission.

### **Certificate Course in Energy Infrastructure & Efficiencies (CEIE) (through distance learning)**

The fee for the entire semester is Rs. 25,000 to be paid at the time of registration/admission.

### **Certificate Course in Renewable Energy (CRE) (through distance learning)**

The fee for the entire semester is Rs. 25,000 to be paid at the time of registration/admission.

### **Certificate Course in Renewables Energy Resources and Policies (CRERP) (through distance learning)**

The fee for the entire semester is Rs. 25,000 to be paid at the time of registration/admission.

### **Certificate Course in Software Tools for Energy Analysis (CSTEA) (through distance learning)**

The fee for the entire semester is Rs. 25,000 to be paid at the time of registration/admission.

## **Foreign Students**

### **2.1.1 Fee for foreign students**

Foreign students will be required to pay a fee as per the table below per semester.

Course	Tuition fees		Other charges	Total	Total
	US\$	US\$	INR	US\$	US\$
	Developin g countries	Developed countries	Flat Rate	Developing Countries	Developed Countries
Ph D	500	1000	6210	615	1115
M Sc (CSP, ESRM, Eco)	2000	4000	8010	2148	4148
M Sc (Geo, PBT, WSG)	2000	4000	18010	2334	4334
MA (SDP)	1600	3200	17800	1930	3530
MA (PP&SD)	1600	3200	7800	1744	3344
M Tech (REEM, UDM), (WSG)	2000	4000	18010	2334	4334

MBA (Infra and BS)	5000	10000	7800	5144	10144
PG Diploma (WSG)	1000	2000	6210	2200	4200
LLM programme	1600	3200	7800	1750	3350
Advanced PG Diploma Renewable energy	1400	2800	--	2800	5600
Diploma in Renewable Energy	700	1400	--	700	1400
Certificate courses	400	800	--	400	800

In addition, a fee of INR 10,000 per semester cost for Field Training will be required to be paid in rupees.

### **Other Charges**

Besides the above regular fees the Indian and International Students registering for individual courses would pay the following: -

1. Indian students who register for standalone course would pay Rs. 7000/- per credit.
2. International students would pay USD 190/- per credit.
3. International students who register for individual courses under ERASMUS scheme would pay USD 190/- per credit subject to a maximum upto Euro 1000/-.
4. Besides the above the international student would have to pay INR Rs. 10000/- (refundable) caution money to use library facility.

### **Field Trip**

In case any student wants to join any field trip other than official trips which are mandatory, then they have to pay the cost of the visit as per actuals.

### **Late Registration Fee**

Upto 10 days from the date of registration Rs. 1,000/-

From 11 days to 30 days Rs. 2,000/-

### **Hostel Fee**

Fees: Hostel Charges shall be as follows: (To be paid at the time of admission to hostel) Ser Hostel Room Rent per month (including meals) INR

(a) Single Occupancy - Rs 14000 /-

(b) Double Occupancy – Rs 12000 /-

Note:- Interest free refundable security – Rs 10000/- Fees to be paid per semester basis

At the time of Admission, fees for the entire Semester will be collected on date of admission to hostel. ii. Late fee of Rs. 1000/- will be applicable for a period up to 15 days.

**Library Fine:** -

Rs. 5/- per day for first 4 days. Rs. 10/- per day for next 10 days and thereafter Rs. 50/- a day. Subject to a maximum cap of the cost of book + 20%.

**Duplicate Copies**

Rs 150/- per transcript (Courier charges to be borne by student if requested by post/courier).

Rs 150/- per duplicate Grade Card.

Rs 2500/- for copy of Degree.

**Review of Grades**

Rs 1000/- per paper.

----XXXX----XXXX----

**Enclosure 2**

(Refer to TS/PMB/10.3.1(a))

**PROGRAMME WISE SEATS OFFERED**

Ser	Programme	No of seats available (Maximum)
1	M.Sc.(Environmental Studies and Resource Management)	50
2	M.Sc.(Climate Science & Policy)	25
3	M.Sc.(Geoinformatics)	25
4	M.Sc.(Plant Biotechnology)	25
5	M.Sc.(Economics)	40
6	*M.B.A.(Infrastructure)	30
7	*M.B.A.(Business Sustainability)	30
8	*MTech.(Renewable Energy Engineering and Management)	60
9	*MTech.(Urban Development and Management)	30
10	*MTech (Water Resource Engineering and Management)	30
11	MSc ( Water Science & Governance)	20
12	M.A.(Sustainable Development Practice)	30
13	M.A.(Public Policy and Sustainable Development)	30
14	LLM (Environment and Natural Resources Law / Infrastructure and Business Law)	50

TOTAL

475

\*Approved by AICTE