



Minutes of I-QAC Committee

Venue: Conference Room

12th February, 2015

Members discussed the findings of I-QAC Report 2014 and identified priority areas that requires further consideration for recommendations, guidelines, proposals and rules. These are as follows:

S.No.	Suggestions
1	Guidelines about the TERI University Rules for staff as well as faculty
2	Suggestions related to Post- Doctoral positions
3	Guidelines for the Prevention, Prohibition and Punishment Sexual Harassment of Women
4	Recommendations for institutionalizing position of Emeritus Professor
5	Rules on Equality, Diversity and Inclusion
6	Review of PhD Regulations
7	Rules about dealing with the Student Disciplinary Case
8	Framework related to Memorandum of Association/Rules
9	Framework with regard to Information on Publication Procedure
10	Guidelines for in-campus internship at TERI University
11	Revising the MoA/Rules as per the new guidelines of UGC

The members discussed broad framework of working for above identified areas and suggested conditions to deliberate and frame draft guidelines for each of the above areas.

After a detailed discussions various committees are constituted.

S.No.	Areas for further guidelines	Proposed Committee Members
1	Guidelines about the TERI University Rules for staff as well as faculty : 1. The flexible timings for the faculty should be incorporated. 2. The roles of the admin staff has to be defined.	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.M.V.Shiju (Convenor)
2.	Suggestions related to Post- Doctoral positions: 1. Tenure should be specified 2. Committee should be formed for selection.	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.Kamna Sachdeva (Convenor)
3.	Guidelines for the Prevention, Prohibition and Punishment Sexual Harassment of Women: 1. Training programmes have to be incorporated for staff as well as faculty members for awareness 2. Duties of ICC should be defined properly	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.Smriti Das (Convenor)
4.	Recommendations for institutionalizing position of Emeritus Professor	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula (Convenor)
5.	Rules on Equality, Diversity and Inclusion : 1. Roles and responsibility of EAC should be defined 2. All members of TU should be briefed about the policy	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Ms.Fawzia Tarannum (Convenor)
6.	Review of PhD Regulations : 1. Extension criteria should be clarified 2. Attendance requirement should be clarified	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Prateek Sharma (Convenor) Dr.Suresh Jain Dr.Sapna A Narula
7.	Rules about dealing with the Student Disciplinary Case : 1. Disciplinary Committee should be formed 2. Punishments to be defined	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.R. Sitaraman (Convenor)
8.	Framework related to Memorandum of Association/Rules :	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.B.Prasad (Convenor)
9.	Framework with regard to Information on Publication Procedure	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.Ritika Mahajan (Convenor)

10.	Guidelines for in-campus internship at TERI University	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.Sudipta Chatterjee (Convenor)
11.	Revising the MoA/Rules as per the new guidelines of UGC	Capt.Pradeep Kr.Padhy Dr.Arun Kansal Dr.Suresh Jain Dr.Sapna A Narula Dr.B.Prasad (Convenor)

It was decided that the committee may be asked to present their reports in the I-QAC meeting proposed to be held on 12th of June, 2015.

The meeting ended with vote of thanks to the members.