teri school of **advanced studies**
Knowledge for Sustainable Development
(Deemed to be University under Section 3 of the UGC Act, 1956)
Accredited with 'A' grade by NAAC

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 16th April 2025 AT 03:30 PM AT CONFERENCE HALL

MEMBERS PRESENT:

Prof. Suman Kumar Dhar	Chairperson
Dr Naqui Anwer	Director, IQAC
Dr Shruti Sharma Rana	Associate Director, IQAC
Prof. Arun Kharat	Member
Mr. R B Tripathi	Member
Dr Shantanu De Roy	Member
Dr. Swarup Dutta	Member
Dr Chandan Kumar	Member
Dr. Adwitiya Sinha	Member
Dr Ratan Jha	Member
Mr. Kamal Sharma	Member
Mr. Dhanraj Singh	Member
Mr. Rakesh Joshi	Member
Col. B Venkat	Special Invitee

Prof. Ramakrishnan Sitaraman, Dr Sapan Thapar & Mr. Prateek Sengupta and were not present with prior intimation.

Meeting started with the welcome remark by Chairperson. Director IQAC also welcomed all the members of the IQAC committee and apprise the post NAAC peer team report and action taken by the TERI SAS.

The meeting commenced with a detailed discussion on the feedback received from the NAAC peer team. The following suggestions and proposals were made by the members:

1. **Introduction of VAC Courses in PG Programmes**
   o It was suggested that Value-Added Courses (VAC) be offered as open electives in postgraduate programmes to enhance academic flexibility and skill development.
2. **Structural Autonomy in Evaluation**
   o Members recommended moderation of question papers for the end semester examination to ensure fulfilment of learning outcomes in alignment with the UGC 2014 notification.
   o An internal committee may be constituted to monitor the moderation of question papers.
3. **Inclusion of Students in Statutory Bodies**
   o It was proposed that the Board of Studies (BoS) may consider including student representatives, particularly for curriculum design and examination timetables.
   o External members also supported the inclusion of students in statutory bodies such as the Academic Council and BoS.
4. **Departmental Budget Allocation**
   o To ensure decentralisation of financial/administrative activities, it is recommended to implement department-wise budget allocations.
5. **Faculty Retention and Support Policy**
   o The institution may consider implementing a retention policy that provides support to faculty during their publication of research papers/patents etc, including covering associated costs.
6. **Recruitment Practices**
   o All recruitment should strictly follow the UGC norms and regulations.
   o The application format should be revised in accordance with the UGC recruitment policy.

7. **NSS/NCC for Students**
   o It was proposed that the institute explore the introduction of NSS (National Service Scheme) or NCC (National Cadet Corps) activities to encourage student engagement in community service and discipline-building programmes.
8. **Structured plan to respond comments received from the NAAC peer team during last visit**
   o It is recommended that a structured plan should be prepared to identify the comments received from the NAAC peer team and ensure action taken against the comments received. The Criteria wise faculty team may be given the responsibility to identify the actionable points from the detailed report of NAAC PTV and propose action to be taken.

The meeting ended with thanks to the chair and other members.

[Naqui Anwer]
Director, IQAC

[Suman K Dhar]
Chairperson, IQAC