



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	TERI School of Advanced Studies
Name of the head of the Institution	Manipadma Datta
Designation	Vice Chancellor
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	011-71800222
Mobile no.	9350185545
Registered Email	registrar@teriuniversity.ac.in
Alternate Email	vc@terisas.ac.in
Address	Plot No. 10, Vasant Kunj Institutional area
City/Town	New Delhi
State/UT	Delhi
Pincode	110070

<b>2. Institutional Status</b>	
University	Deemed
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Nandan Nawn
Phone no/Alternate Phone no.	01171800222
Mobile no.	9711514813
Registered Email	iqac@terisas.ac.in
Alternate Email	nandan.nawn@terisas.ac.in

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://terisas.ac.in/assets/pdf/AOAR_2017-18.pdf">https://terisas.ac.in/assets/pdf/AOAR_2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://terisas.ac.in/pdf/AcademicCalendar2018_19.pdf">https://terisas.ac.in/pdf/AcademicCalendar2018_19.pdf</a>

<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.26	2013	23-Mar-2013	22-Mar-2018
2	B++	2.84	2018	02-Nov-2018	30-Apr-2024

<b>6. Date of Establishment of IQAC</b>	01-Oct-2018
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Initiated a meeting involving Dean (Academic) and Head of Departments, to understand the grades of NAAC 2018 assessment and initiate remedial actions	27-Dec-2018 1	11
Preparatory presentations by various Committees ahead of visit of NAAC team for 2018 assessment	05-Sep-2018 1	89
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Organised preparatory presentations for visit by NAAC team 2. Took cognisance of the grade awarded by NAAC in the second cycle and initiated various remedial actions. 3. Remedial action 1: For the observation by the Peer Team Report on data, delegated responsibilities for collection and verification of data across various functionaries (captured in Minutes of Meeting dated 9 February 2019). 4. Remedial action 2: To address the marks on Criterion 1, pursued the Programme Coordinators to submit a report to the Academic Council reflecting the changes/modification/updating of courses and programmes. 5. Remedial action 3: To

address the marks on Criterion 1, initiated the process of preparation of a template to collect responses from the stakeholders for programme revisions.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. Improved documentation for AQAR and SSR	Largely achieved
2. Addressing comments made by the visiting NAAC peer team	Almost all have been addressed
3. Improving the performance in metrics with low score as per second cycle of assessment	In process
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Board of Management	29-Jul-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

17-Sep-2018

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

09-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

For handling the MIS data we have University management system (UMS) designed to automate the entire operations of a TERI School of Advanced Studies. The University management system allows multiStream, multidepartment system handling. Ums is developed using Oracle 10g Developer 6i

(Forms 6i Reports 6i) and front end developed in .Net. It maintains all the activities of Student life cycle like Admission, Examination and Results, Student Information System, Major Project , and Placement. It is a user friendly, extremely flexible, menudriven application. It has a centralized data repository with proper backup and restoration processes to ensure data safety and availability. UMS offers a flexible design, which readily adapts to the operational requirements by enhancing efficiency, productivity, information access, and strategic decisionmaking. UMS is a fully integrated, user friendly, reliable, secured, customizable upgradeable product. Following are the modules which are automated: Admission Module: Admission data is handle by UMS and rank generation is done through it as well as we are able to generate various reports related to admission for e.g. M/F ration, statewide admission details, Education qualification of candidates. Academic Module: Entire academic module is available in UMS and the respective part of the same is available in Faculty and Student Portal. It maintains the data for Student information, course wise student attendance, Online Feedback etc. Examination Module: Rolebased access given to various stakeholders and the same is processed through UMS system. For MIS, various reports can be generated through UMS system. Placement Module: Placement module is fully automated. The posted job can approve first by respective placement coordinator then it's visible to the students and students can apply online. Major/Minor Project: Students can submit their project reports online and various report can be generated through the system to know about student progress. Employee Self Service (ESS): Employees can apply for leave online and know the status of their leave application. As well as they can see details of the all leaves. They are able to see your salary slip online Purchase: Purchase module is also automated. Users can initiate the indenting process though their portals and the entire purchase cycle is

handled by the system. Reports and Auto mailers: For handling the entire process and making system more health various reports can be generated through the University Management System. As well as various autoremindes mailer are configured in the system for handling the task on time.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Environmental Studies and Resource Management	01/01/2018
MSc	Climate Science & Policy	01/01/2018
MSc	Geoinformatics	01/01/2018
MSc	Economics	01/01/2018
MSc	Water Science & Governance	01/01/2018
MSc	Plant Biotechnology	01/01/2018
Mtech	Renewable energy engineering & Management	01/01/2018
Mtech	Urban Development Management	01/01/2018

Mtech	Water Resources Engineering and Management	01/01/2018
MA	Sustainable Development Practice	01/01/2018
MA	Public Policy & Sustainable Development	01/01/2018
MBA	Infrastructure	01/01/2018
MBA	Business Sustainability	01/01/2018
LLM	Environment and Natural Resources Law / Infrastructure and Business Law	01/01/2018

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>It is mandatory for every student in every course to submit feedback two times against course content and teacher: (a) at the end of 8 weeks in the course and (b) at the end of semester. These activities are a part of the Academic Calendar. During 2017-18, an exercise was carried out to revisit the questions. It involved all faculty members. Feedback (quantitative and qualitative) collected from the students are made available to the respective Course Coordinators, Programme Coordinators, Head of the Departments/Centre and Dean (Academic). In the Annual Faculty Appraisal of the faculty members these feedback are discussed. As a part of process involved in introduction of any new course, feedback is collected from fellow teachers and researchers in other institutions and industry experts. Such feedbacks are presented before the Masters Programme Executive Committee and Doctoral Programme Executive Committee as the case may be, and outlines are modified accordingly, if any.</p>

Later, the Board of Studies is informed about the feedback and the extent of modification. As a part of the process involved in review of a programme including syllabus revision, feedback is obtained from alumni, current students and employers besides the peers in academic community and industry experts. Feedback is presented before the Board of Studies as well as Academic Council.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	291	0	53	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	53	1	18	5	5
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<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Once a student is admitted into a PG programme, the respective Masters Programme Executive Committee (MPEC) assigns a mentor to every student. This list is made a part of official records through certified Minutes of Meetings of MPEC. Such Minutes are shared with the Department Office and deposited at the Office of the Registrar, who maintains records on shared folder on the SharePoint platform. Students consult the mentor on academic, administrative and emotional matters. In particular, most students prefer to consult the mentor to seek guidance on choice of electives, exploring internship possibilities and career options. For PhD students, supervisors act as a mentor generally, but also members of Student Research Committee. In addition, most of the teachers maintain an 'open door' policy, while some announce 'contact hours' for meeting students at the beginning of every semester

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
505	53	9.53

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year



No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	53	0	7	51

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Chaithanya Madhurantakam	Associate Professor	Ramalingaswami fellow, Department of Biotechnology, GoI
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
1	505	0.39

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.terisas.ac.in/msc-economics.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://terisas.ac.in/pdf/Student\\_SatisfactionSurvey\\_2018-19.pdf](https://terisas.ac.in/pdf/Student_SatisfactionSurvey_2018-19.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
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3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
<b>No Data Entered/Not Applicable !!!</b>		
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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Biotechnology	5
Department of Energy and Environment	9
Department of Natural Resources	3
Department of Business and Sustainability	2

Department of Policy Studies	1
Coca Cola Department of Regional Water Studies	4

### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
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### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

#### 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

#### 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	9822077

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	17.11.05.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	213	2	213	0	1	1	1	75	14
Added	5	0	5	0	0	0	0	0	1
Total	218	2	218	0	1	1	1	75	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	<a href="https://www.terisas.ac.in/infrastructur e.php">https://www.terisas.ac.in/infrastructur e.php</a>

## 4.4 – Maintenance of Campus Infrastructure

## 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	247904	15	12259777

## 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An appropriate procedures and systems of maintaining building, various utilities and services have been established at TERI SAS. The TERI SAS has Service and Maintenance Committee that monitors the activities of administrative, IT, technical services and also monitors the maintenance of buildings infra structure. This committee is headed by the Registrar. The TERI SASs dedicated staffs assist in day to day basis maintenance and cleanliness of the campus The administrative and building maintenance services are managed by Associate Director (admin). The IT services are managed by I T Officer. ICT assets are maintained by IT section contracted service provider. The IT section maintains the complete inventory of all assets with details viz. Asset name, user name, location, IP address, etc. Freeware software (GLPI) for maintaining updated record has been implemented which is also used for maintaining inventory and incident management. Classrooms: Every classroom at TERI SAS is well equipped with a Projector System attached with a desktop. Routine check-up of all equipment is carried out every day to ensure proper serviceability and a report is forwarded to all concerned. Similarly, serviceability of class rooms are checked once in a week and a report is sent to concerned civil and technical team for necessary compliance. The Technical services are managed by Technical Superintendent. Routine check-up of all Panels, pumps motors, DG, audio visual systems, telecommunication systems etc is carried out every day to ensure proper serviceability and a report is forwarded to all concerned. Similarly preventive maintenance of all critical equipment like HT/LT Panels, Transformer, and centralized UPS etc is carried out in every six month. The building related repair and maintenance services such as Campus Cleanliness, Painting, Plumber and Carpenter work are ensured by housekeeping in charge in association with Associate Director. A Fire Officer coordinates disaster preparedness and is responsible for conducting mock drills The TERI SAS manual on Health, Safety and Environment lays down requisite policy guidelines for safety and maintenance. The material policy brings out provisions of AMC of the assets. All critical equipment like elevators, generator sets, LT/HT Panel, UPS, Photocopiers, EPABX Board, Water R O Systems etc., are covered under AMCs which are renewed every year. The security of the campus is managed round the clock by a Professional security agency and lady guards have been stationed at the entrance of the hostel main gate. Library: TERI SAS has a well-established library in its campus with around 7000 books. The library network is part of the TERI SAS LAN and is equipped with two workstations for its staff and 12 Workstations for users. Code numbers to books are given on the basis of

'Universal Decimal Classification (UDC) scheme'" and the 'Library of Congress' keyword index is used for standard keywords. A library committee supervises all the activities of the library as per laid down policy.

<https://terisas.ac.in/infrastructure.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
GATE	1
GRE	1
Civil Services	1
Any Other	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

TERI SAS has the following student clubs: Dramatics Club, Elocution Club, Music and Dance Club, Social Cause Club, Media and Photography Club, Eco Club, Ideation Club and Sports Club. Each club had two student coordinators and a faculty coordinator. Sports Club: The Intra-School of Advanced Studies Sports Meet is an annual sports extravaganza organized by the TERI School of Advanced Studies Sports Club. It is a 6-day event from 24.09.18, which includes sports like badminton, table tennis, cricket, athletics, volleyball, football, basketball, and carom. All the sports events take place in the School of Advanced Studies premises except cricket and athletics, which are held at TERI Gram, Gurgaon. This helps foster healthy sportsman spirit amongst students. On 30.10.2018 the prize distribution ceremony was held. Dramatics Club: Students engage in activities like street plays, drama to spread awareness on sustainability and development issues. Elocution Club: This Club primarily focus on strengthening skills of students in public speaking, confidence building, and overall personality development. Debates, quizzes, JAM sessions, poetry recitation, writing, etc. are some of the activities, which students undertake. Eco-Club: Organizes and celebrates environment-related events and activities, like 'No Plastic Day, 'Earth Day, 'International Youth Day', tree plantation drive, etc. In 2016, Eco-Club introduced 'No Paper Cups' campaign on campus, which was successfully implemented in early 2017. Now every Wednesday has been declared as 'no paper cup day' in TERI School of Advanced Studies. Green Consumer Day was organised on 28th September 2018 and an Eco Trail to Sanjay Van on 23rd February 2019. Music and Dance Club: This club encourages



artistic pursuits and promotes talent of the students. It regularly organizes musical performances by students and artists from outside. Media and Photography Club: This club helps in creating awareness about the TERI School of Advanced Studies activities and its philosophy to the world outside through the mode of writing and photography. Social Cause Club: This club was set up with the initiative of students of TERI School of Advanced Studies to promote community participation and work towards social cause. Students also volunteered in (a) RETopia, a flagship event of the Department of Energy and Environment, (b) the Annual Technical Fest, BIOTIKOS organised by TERI University Biotechnology Society, (c) International Conference on Business, Economics Sustainable Development organised by Department of Business Sustainability, (d) Global MDP Summit organised by Department of Policy Studies.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES. TERI School of Advanced Studies Alumni Association is registered under Societies Registration Act XXI of 1860, vide number S 53643 of 2005 dated 9th September 2005 with Registrar of Societies, Govt of NCT of Delhi.

5.4.2 – No. of registered Alumni:

2039

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Engagements in Climate Jamboree, a youth event on climate and sustainability was held on 1-3 November, 2018. As part of this mega event, Pravaah, Annual Tech Fest of Department of Business and Sustainability was held. During this event, Mr. Himanshu Arora and Ms. Priyanka Abbi, our alumni participated and interacted with participants. During the session on Sustainability entrepreneurship and innovation lab, our alumni Smita Rakesh, Devakshi Dhawan, Alok Raj Gupta and Shakti Prasad Tripathi led the session and encouraged participants on taking up entrepreneurship in various fields. Ms ShobhnaJha, an alumna and a trained Kathak dancer performed kathak dance of the first day on the theme "Water, Gender and Timelessness". 2. Engagements in Master's in Development Practice (MDP) Summit. The regional MDP summit was organised at TERI SAS on 25 September, 2018 and interaction between the students, alumni and speakers was encouraged. The Global MDP Summit was organised at TERI SAS on 11-16 June, 2019 by the Department of Policy Studies and special Alumni interaction session was set aside on 12 June, 2019. The Alumni participated in the event, were speakers in sessions and interacted with the eminent speakers (agenda and photograph attached). 3. Meeting of the Internal Committee held on 30 May, 2019. 4. Alumni, Priyanka Dhingra, Lead, Livelihood and Partnerships at Subhash Chandra Foundation for Campus2Corporate session at TERI SAS. It was an interactive session on Subhash Chandra Foundation's work in the space of CSR and thoughts on Youth empowerment. [<https://www.facebook.com/terischool/photos/a.164635543694952/1214136872078142/?type=3theater>]

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Programme Coordinator and Placement Coordinator list of all PG programmes are

notified. As laid down in the UGC norms, representation in appropriate categories in the Academic Council, Board of Management and Finance Committee from among the faculty members are rotated. This facilities opportunity to faculty members to be part of the statutory bodies at some point and contribute. In addition faculty members contribute towards decision making process through active participation in Departmental Committees such as Masters Programme Executive Committee and Departmental Research Committee. 2. Various adhoc committees including a standing purchase committee have been constituted to provide measured advice on various issues concerning TERI SAS. Each Committee has a convenor who is responsible for ensuring the smooth and timely functioning of the Committee. Depending on the subject the Committees have representation from faculty, admin staff and students. 3. Decentralisation : Appointing Authority (BoM: Aug 2018) (i) For positions with total emolument equivalent to that of basicpay level 10 and above - Board of Management (ii) For positions with total emolument equivalent to that of basic pay up to level 10 -Vice Chancellor 4. An Executive Committee at TERI School of Advanced Studies with ifollowing was constituted with the approval of BoM to take up any pressing issues that need a decision urgently and recommend issues related to major policies to Board of Management or Academic Council as applicable.(BoM:June 2019) (a) Vice Chancellor (b) Controller of Exam (c) Convenor IQAC (d) Internal members of the Board of Management (e) Internal members of the Academic Council (f) Registrar

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Outreach programmes were conducted by faculty members visiting institutions offering undergraduate programme and having potential applicants. A firm was appointed to improve the dissemination in addition to e-posters (for admission to all PG programmes) that were shared on website and through social media. Orientation programme of newly admitted students at the University level, Prarambh was further enriched. It was held during 23-26 July 2018.
Industry Interaction / Collaboration	Several international industry experts delivered lectures at the University: (a) Gabrielle Appleby, Associate Professor at the Law Faculty of University of New South Wales, Sydney, will deliver a lecture on 'Why have Judges?', (b) Gavin McGillivray, Head of DFID-India on Development Corporation partnership between Britain and India, (c) Dr. Hamish Rennie, Associate Professor, Faculty of Environment, Lincoln University on This River is a Person! A revolutionary development in environmental planning?, (d) Dr Douglas Hill, Senior Lecturer, Development

Studies, Department of Geography, University of Otago on Multi-scalar Trans boundary Water issues in South Asia: Teaching, Research and Stakeholder Dialogues, (e) Dr. Eric Chu - School of Geography, Earth and Environmental Sciences, University of Birmingham, UK on Comparative Perspectives of Urban Climate Adaptation, (f) Janardhanan Ramanujalu - Vice President Regional Head for SABIC, South Asia on Circular Economy, (g) Dr. Rajat Gupta, Director Consultant, Orlin Spine and Pain Management Centre on Pain Management.

Human Resource Management

In recognition of the scope of activities of the administrative personnel associated with departments and centres--beyond the programme--the designation was changed from Programme Assistant to Departmental Assistant. Recruitment Policy for Staff positions introduced (31 Aug 2018) Policy on lateral absorption for the employee to full time positions introduced (31 Aug 2018). Renewal of contract increased from 05 years to 10 years (20 Feb 2019). In-house Professional Development Programme for admin staff every semester break (twice every calendar year).

Library, ICT and Physical Infrastructure / Instrumentation

1. Guest Faculty Library Membership: The Library Committee has recommended that membership should be given to the guest/adjunct faculty (5 books for 3 months period) with subject to 'No Dues Certificate from the library' at the end of every semester. This would be in effect from the coming semester, Jan-June 2019. The committee also suggested that this requirement for the no dues should be included in the contract of the guest and adjunct faculty. 2. IT team was advised to gauge if the bandwidth of 75 MBPS was sufficient. 3. The University created Analytic and Geo Chemistry Lab by re-purposing existing areas and renovating it. 4. Furniture and Computer and electrical Systems upgraded in Library reading hall.

Research and Development

Constitution of Research Advisory Committee. Policy on setting up of Research Centre.

Examination and Evaluation

1. Meeting of Heads and Deans held on 16th July, 2018 decided to make some changes in the rule 19(a) of PhD

	<p>regulations pertaining to the time period between submission of synopsis and thesis. It was also decided to extend the validity of credits earned by a PhD student who may not continue the programme due to non-fulfillment of minimum CGPA requirements. Such a student after a successful re-admission can take the benefit of such credits earned by her in the last five years and in which a minimum grade of B has been earned.</p>
Teaching and Learning	<p>1. Recognising the differences in the evaluation patterns across courses, it was decided to stop the practice of using terms such as Major and Minor examination, and use tests with numbers, like Test 1, Test 2, Test 3 and so on. 2. A decision was taken to pursue the course coordinators to ensure that no core course of a given programme is to be taught by a guest faculty.</p>
Curriculum Development	<p>1. Meeting of Heads and Deans held on 16th July, 2018 decided to include an one credit compulsory course on Introduction to Sustainable Development in every programme. 2. Following the deliberations in the Academic Council meetings, it was decided that common template for the course outlines will be strictly adhered to.</p>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	On 29th March 2019, new TERI SAS website was launched.
Administration	Process of redeveloping Intranet portal started. Once fully functional, it will seamlessly integrate all aspects of life at TERI SAS.
Finance and Accounts	The procurement process was made online.
Student Admission and Support	Students choose the subjects from portal. They access the materials, view the attendance and grades from portal. Online complaint form for lodging grievance by students.
Examination	Remote access to the camera in the examination halls, and recording during examinations to serve as a nudge against unfair practice during the examination.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IEA sponsored training programme on energy Efficiency in emerging Economics	2	10/12/2018	13/12/2018	4
123rd 4 week Orientation Programme at Jamia Millia Islamia	1	26/11/2018	22/12/2018	27
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	0	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
YES- Compendium - HRA, Conveyance Allowance, Lease agreements, Health Insurance Cover, Crèche, Extra time Allowance,	YES - Compendium - HRA, Conveyance Allowance, Lease agreements, Health Insurance Cover, Crèche, Extra time Allowance,	YES - Handbook of Information - Accidental insurance, Free transport, Internal grant committee, Scholarship

Availability of Medical Practitioner and counsellor, Free transport, Role Related Reward Internal grant committee.	Availability of Medical Practitioner and counsellor Free transport. Shashank Pandey, Environment Lab Supervisor was given a grant of INR 20,060 to attend a training programmes in "Laboratory Quality Management and Internal Audit" from 25 to 28th June, 2018.	schemes, Availability of Medical Practitioner and counsellor Placement.
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular external financial audits are conducted, and placed before the Board of Management. For FY 2018-19, it was conducted by Rajan K Gupta and Co (FRN-005945C) and submitted on 16 September 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	National Assessment and Accreditation Council (NAAC)	Yes	Board of Studies of Department
Administrative	Yes	M/s KONE Elevator India Pvt Limited	Yes	Environ Lab

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

NA
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6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

NA
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6.5.4 – Development programmes for support staff (at least three)

1. Refresher training for staff on MS Word, Communication Skill, ERP System, University authorities and roles, Time Management, and Team Building on 18.07.18. 2. Refresher training for staff on Ms Office, ERP system, Tel Etiquettes, Group Activities on 28.12.18. 3. Yoga session by Narendra Yogi on
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## 6.5.5 – Post Accreditation initiative(s) (mention at least three)

A. For the observation by the Peer Team Report on data, delegated responsibilities for collection and verification of data across various functionaries. B. To address the marks on Criterion 1 in second cycle of NAAC accreditation, pursued the Programme Coordinators to submit a report to the Academic Council reflecting the changes/modification/updating of courses and programmes C. To address the marks on Criterion 1 1 in second cycle of NAAC accreditation, initiated the process of preparation of a template to collect responses from the stakeholders for programme revisions

## 6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
MDP on Gender Equity and Water Management at EPTRI Campus, Gachibowli, Hyderabad	20/08/2018	21/08/2018	19	25
MDP on Gender Equity and Water Management in association with ICEWaRM, Haryana Institute of Public Administration at Gurugram	19/12/2018	20/12/2018	18	40
MDP on Gender Equity and Water	30/05/2019	31/05/2019	22	43

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

5.21

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Handbook 2018-19	01/07/2018	It contains all the guidelines to be followed by the students. It is periodically updated <a href="http://terisas.ac.in/pdf/studenthandbook_2018-19.pdf">http://terisas.ac.in/pdf/studenthandbook_2018-19.pdf</a>
Code of Conduct is promulgated for compliance by all Teaching and Non-teaching staff. A copy of the same is made available to all and can be accessed in the internal portal.	01/01/2018	Approved by the Board of Management

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water Harvesting 2. Green Campus with Solar Rooftop System 3. Practice



"No Paper Cups Day" on every Wednesday 4. Practice of "No Lift Days" on every Tuesday and Thursday 5. Windmil

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Accessibility of Online Resources at the Library from remote locations  
Objectives of the Practice: Objective: to enable the users of TERI SAS library to access electronic resources from locations outside the library. Principles: physical location of the users of library should not be a limiting factor in accessing the electronic resources at the library. Concepts: Electronic resources are abundantly available and accessed by anyone with an electronic device and internet connection. But authenticity and credibility of all such resources are doubtful. Young students may not always be able to separate the proverbial wheat from the chaff. Resources at the library, on the other hand, are tested for quality, before their procurement. Remote access to such materials may incentivise the students to use them. The Context: Space constraints prevent the library to procure hard copy of many materials. Also, electronic copies are environmentally benign. In most cases, licenses allow sharing of such resources among multiple users at a given point of time. Yet in most cases, it is allowed on the basis of internet protocol (of TERI SAS). Once an user was out of the range of TERI SAS WiFi, the access was no longer possible. This was reported by the users of the library to be a major hindrance. In 2016, M/s Knimbus Online Pvt Limited approached TERI SAS with a proposal to access all the knowledge available and resources subscribed by its library on any device, from anywhere, anytime. It also provided the option of aggregating all TERI SAS subscriptions, multimedia learning contents, digital library, etc on one cloud platform. The then Library Committee, after due deliberation, had approved its procurement. The Practice: The pandemic induced by COVID 19 has showcased the importance of ensuring accessibility to resources in higher education. Many institutions such as UGC and AICTE have emphasised the importance of making available online contents over the last decade. A number of platforms have been developed including SWAYAM to provide such resources. Remote access to online resources of the library provides similar functions. At TERI SAS, students and faculty can access e-recourses remotely through the following link: <https://terivk.new.knimbus.com/>. An introductory lecture on the use and benefits from using this platform is a part of PRAVAAH, the orientation programme for newly admitted students. This is conducted by the library. Students can access online aggregators subscribed by the library such as JSTOR, Science Direct, etc. They can search online resources, browse them as well as download them to use at a later time. Evidence of Success: The table below shows that the decision to install facilities for remotely accessing resources at the library was a rewarding one. Knimbus (Remote access platform) usage statistics

Period	Total Registered Users	Visits	Logins	Cumulative Views
2016-17	437	21294	19879	20391
2017-18	477	21294	19879	20391
2018-19	467	36465	37275	35921

Source: Annual usage statistics provided by Knimbus Note: Data in 2016-17 was made available in a format different from above. Problems Encountered and Resources Required: The financial resources warranted by this arrangement is not a large one. Library budget could accommodate it. The benefits received from this far exceeds the cost. Notes (Optional): NA Regular Updating of Students Handbook Objectives of the Practice: The key objective of this practice is to provide updated information on an annual basis to the students in one place. They include information on (a) general regulations applicable to all the programmes as well as the ones specific to the type of programmes (PG, PhD), (b) details related to day-to-day matters of functioning of the University including contact for various offices and committees, (c) examination related matters including matters related to grading, (d) existing policies guiding functioning and

operations, (e) fees, (f) hostel and (g) academic calendar. Access to the handbook is provided through the TERI SAS website. No hardcopy is provided. The Context: Information related to the entire life cycle of a student--related to governance as well as management--in a HEI are usually available in a scattered way. At times, update of such information are provided either through a notice or email. Both results in miscommunication and difficulties, which can be avoidable at a little cost. Having a well-functioning and rich website at TERI SAS offered a possibility to host all the information on it, in the form of a handbook. Even prospective students consult the handbook, to understand what to expect after admission. All past handbooks are also maintained in an archive on the website. Timely updating of information is always a challenge, especially when changes are to be approved by statutory bodies. To address the issue, recently, dates for meeting of Board of Studies and Academic Council have been included in Academic Calendar to ensure adequate time for updating. The Practice: All regulatory bodies emphasise the importance of ensuring availability of correct information to the students, on every aspect of their 'life' in an HEI. This ensures transparency as well. Cyberspace is used by all regulatory agencies in a variety of ways, ranging from communications over email to notices uploaded on the respective websites. 'The Admission and Scholarship committee' of TERI SAS was entrusted with the responsibility of regular updating of Students Handbook since 2017. It consists of both teaching and administrative staff. This composition takes care of academic matters such as grading and administrative matters such as conduct of examinations. Evidence of Success: The evidence of success in quantitative terms, admittedly, is difficult to capture. However, from the type of grievances received in the last five years, it can be conclusively stated that none of them are related to lack of information or mis-information. The openly accessible Handbook must have been used by students during the COVID-19 induced pandemic, as they had limited access to physically meeting faculty or administrative staff ever since their access to TERI SAS has been stopped. Problems Encountered and Resources Required: One of the major problems encountered so far is that of timely collection of information. This primarily owes to non-responsiveness of the offices and authorities. As stated earlier, some of these challenges have been addressed recently, i.e. holding meeting of statutory bodies on pre-fixed days and well ahead of beginning of an academic year. Notes (Optional): N.A.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://terisas.ac.in/igac-data.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"To accelerate the transition towards a more sustainable world through the creation of knowledge and human capacity. To be a globally recognized deemed University in the sphere of sustainability studies" states the Vision of TERI SAS. The importance of reaching out to the wider world was recognised, to further the vision. To that effect faculty members were encouraged to engage in outreach activities and document their efforts on the website. <https://terisas.ac.in/events.php> deposits all such endeavors. Some examples follow: Details of the event Link Art from the Heart, first lead up event to Climate Jamboree during September 25 - 26, 2018 involved participation of more than 100 youth between the age group of 15 - 25 from various schools and colleges of New Delhi. Link CLI-MATES18, the first ever youth driven Climate Change Conclave on September 20, 2018 was organized by the students of MSc (Climate Science and Policy), to provide an insight into the catastrophic impacts of Climate Change on different aspects of Ocean and understand the

challenges pertaining to mitigation of impacts and developing climate resilience Link A conference titled SDGs and Sustainable Livelihood: Opportunities and Challenges in India was organised by Department of Policy Studies on April 12, 2019 to discuss how we could strategize and implement SDGs for generating sustainable livelihood. It involved lectures by renowned experts and a poster competition. Link Naqui Anwer was a resource person at an AICTE sponsored one week Short term training program on „Emerging Trends and Challenges in Grid Connected Renewable Power Generation“ at Department of Electrical and Electronics Engineering, Ghaziabad during 1-6 July 2019. Link Kamna Sachdeva spoke at a day long seminar to promote sustainability at Benaras Hindu University, Varanasi on 21 April 2019 Link Soumendu Sarkar spoke at a Workshop on Game Theory and Mechanism Design, at the Department of Mathematics, Dibrugarh University, Assam on 29 March 2019 Link TERI SAS Youtube channel (<https://www.youtube.com/user/teriuniversity>) also records many such endeavours. Some examples follow: Details of the event Link Webinar by Dr Neeti, Programme Coordinator, MSc Geoinformatics programme on including cutting edge technology like GEE in the curriculum dated 12 March 2019. Link A video titled „Trash hunger not food? on preventive food waste in association with UNEP and Switch Asia dated 21 November 2018. Link A video titled „A different growth story? in association with UNEP and Switch Asia dated 21 November 2018. Link TERI SAS also organises international conferences and workshops for wider dissemination. Some examples follow: Details of the event Link International Conference on Business, Economics Sustainable Development (ICBESD 2018) on February 22-23, 2018 organised by Department of Business Sustainability Link “2nd International Conference on Business, Economics and Sustainable Development (ICBESD-2019)” on January 17-18, 2019 in collaboration with the Government of India Rooftop Solar Technical Assistance Program supported by the World Bank organised by Department of Business Sustainability. Link

Provide the weblink of the institution

<https://terisas.ac.in/pdf/Areaofdistinctivenss2018-19.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Increase in the number of students enrolled in all programmes. 2. Re-assessment by NAAC to improve the grade. 3. Setting up a Higher Education Institution (HEI) at Hyderabad.